How to prepare your file ready for print

Crop Marks

Text Area

Please keep your TEXT on your document within the blue line which is approximately 5mm from the edge of the page. (text can be anywhere within the white area of this diagram) Any text going over the blue line into the black will be too close to the page edge and maybe cut off.

Background Images/Colour Washes

Any Images or colour washes that go to the page edge indicated on the diagram with a yellow line must be extended fully into the red area. Please note that anything in the red area will be cut off.

Please note that if you supply us a file without bleed we will fit to page, there will be a 5mm white border around your finished print

Please ensure your file is saved as a PDF before sending or submitting your job to us for print.

Colour Bars

Document Sizes

Without Bleed	With Bleed
A3 297mm x 420mm	A3 307mm x 430mm
A4 210mm x 297mm	A4 220mm x 307mm
A5 148.5mm x 210mm	A5 158.5mm x 220mm
A6 105mm x 148.5mm	A6 115mm x 158.5mm
A7 74mm x 105mm	A7 84mm x 115mm
Business Cards 85mm x55mm	Business Cards 95mm x 65mm
DL 210mm x 99mm	DL 220mm x 109mm